

Board Members Present
(Quorum Present)

Theresa Austin-Gibbons, MARTA
Charlye Batten Miller, Jackmont Hospitality
Barkat Colabawala, The Chunara Group of Companies
Stacy Drane, Bank of America
Te'Eris Hardwick, Verizon Wireless
Carl Hill, Coca-Cola Bottling Co United, Inc.
Pat Horton, Georgia Center for Nursing Excellence
Nancy Flake Johnson, Urban League of Greater Atlanta, Inc.
Dr. Albenny Price, Atlanta Public Schools
Beverly Riddick, UPS
Dr. Victoria Seals, Atlanta Technical College
*DePriest Waddy, Families First (Final Meeting)
Sandra Lee Williams, Atlanta North Georgia Labor Council
Rashida Winfrey, JP Morgan Chase
Melanie Winfield, Cox Communications

Board Members Absent

Chris Ahrenkiel, Selig Enterprises
Randy Beall, Atlanta & North GA Building and Construction Trades Council
Joseph Lillyblad, Georgia Power
Yolanda Virden, Georgia Vocational Rehabilitation Agency

WSA Staff

Amy Lancaster-King, SVP, Executive Director
Sonia Wilson-Westmoreland, Deputy Director
Darrien Moore, Director of Programs
Rachea Brooks, Executive Assistant / WSA Board Clerk
Roscell Hall, Community Engagement Specialist

WSA Guests

Robert Gordon, In the Door
Jerry Meyers, In the Door
Lynn Hamilton, Equus Workforce Solutions
Sarita Shackelford-Smith, Equus Workforce Solutions
Glenda Allen, Equus Workforce Solutions
Dr. Eloisa Klementich, Invest Atlanta

I. Call to Order

- i. Chair Rashida Winfrey called the Board meeting to order at 8:07 AM.

II. Roll Call

- i. Rachea Brooks, WSA Board Clerk, conducted a roll call to establish a quorum. Board members present and absent are listed above. Ms. Winfrey acknowledged new board members to the WorkSource board, Theresa Austin-Gibbons, MARTA, and Melanie Winfield, Cox Communications.

III. Public Comment

- i. Chair Winfrey opened the meeting for comments from the public. There were no public comments.

IV. Adoption of Agenda

- i. Ms. Winfrey called for a motion to adopt the agenda. The motion to adopt the agenda was made by Ms. Horton and seconded Ms. Flake Johnson. The motion was approved unanimously—no Nays. No abstentions.

V. Approval of Meeting Minutes: March 8, 2022

- i. Ms. Winfrey called for a motion to approve the March 8, 2022, meeting minutes. The motion was made by Mr. Hardwick to approve the March 8 meeting minutes and was seconded by Ms. Riddick. The motion was approved unanimously—no Nays. No abstentions.

VI. **Election of Officers**

- i. Ms. Winfrey commented on serving as the Board chair. Ms. Winfrey thanked the Nominating Committee (Joseph Lillyblad, Dr. Albenny Price, Nancy Flake Johnson) for conducting the business of the Board to put forth a slate of qualified candidates for the 2022-2023 program year. Ms. Flake Johnson briefed the Board on each position's roles and presented the nominee slates for Chair (Carl Hill, Coca-Cola Bottling Co United, Inc.) and Vice-Chair (Stacy Drane, Bank of America). Ms. Winfrey called for any nominations from the floor. Hearing no nominations from the floor, Ms. Winfrey called for a vote to close the nominations. The motion to close the nominations was made by Dr. Price and seconded by Ms. Horton. Next, Ms. Winfrey called for a vote to accept the nominee slate for Chair and Vice-Chair (one nominee per office), and the motion made by Dr. Price; seconded by Ms. Horton and approved unanimously by the Board. Mr. Hill was voted as Chair of the Board and Ms. Drane, Vice-Chair, for the 2022-2023 program year—no Nays. No abstentions.
- ii. Ms. Lancaster-King thanked Ms. Winfrey and Ms. Riddick for their service, leadership and support and presented them each with a Certificate of Appreciation.

VII. **Reports**

- i. **One-Stop Partners MOU** *Amy Lancaster-King, WSA & Robert Gordon, In the Door*
 - *Ms. Lancaster-King/Mr. Gordon came before the Board to discuss the renewal of the One-Stop Recertification, which occurs every three years. The process includes reviewing the partners, their presence, and availability in the One-Stop Center. She proposed adding three new One-Stop partners: (GA Building and Trades Academy (YouthBuild); Goodwill of North Georgia (HUD); and Urban League of Greater Atlanta (YouthBuild and Reentry). Additionally, the process included reviewing the facility and program offerings per accessibility and equal opportunity guidelines, customer flow and operational details per state guidelines, capturing customer and staff feedback, and process improvement strategies. Ms. Winfrey called for a motion to accept the new partners (GA Building and Trades Academy – [YouthBuild]; Goodwill of North Georgia [HUD]; Urban League of Greater Atlanta [YouthBuild and Reentry]). Ms. Horton motioned, and Ms. Williams seconded. The motion carried—no Nays. Three (3) abstentions (Ms. Flake Johnson, Dr. Price, and Dr. Seals).*
 - *Revisions to the Partners MOU – Ms. Lancaster-King reviewed with the Board the modifications to the revised MOU and asked the Board for approval to accept the new changes. Ms. Winfrey called for a motion to accept the revised MOU. Dr. Seals motioned to accept the new changes, and Dr. Price seconded the motion. The Board went into a discussion regarding the presence of partners in the facilities. Due to the discussion that followed the motion, Ms. Winfrey called again for a motion to approve the revisions to the Partners MOU. Dr. Seals motioned to accept the new changes, and Dr. Price seconded. The motion was approved unanimously by the Board—no Nays. No abstentions.*
 - *Ms. Winfrey called for a motion to approve the One-Stop Partners recertification of the existing current partners. Dr. Seals motioned to approve, and Dr. Price seconded the motion. The motion was approved unanimously by the Board—no Nays. No abstentions.*
- ii. **Finance Update** *Nancy Flake Johnson, ULGA & Amy Lancaster-King*
 - *Ms. Flake Johnson/Ms. Lancaster-King presented to the Board WSA's draft budget. The presentation included the overall budget and some of the operational line items. TCSG requires a draft budget to be submitted by 6/15. The budget is subject to updates that may come from Board input during the next Board retreat. Ms. Winfrey called for a motion to adopt the FY22/PY23 budget. Mr. Colabawala motioned to approve the PY22/FY23 draft budget, and Mr. Hardwick seconded the motion. The motion was approved unanimously by the Board—no Nays. No abstentions.*
- iii. **Adults & Dislocated Workers** *Nancy Flake Johnson, ULGA & Darrien Moore, WSA*
 - *Ms. Flake Johnson updated the Board on the ADW Committee's goals and successes. The Committee presented a recommendation to approve additional funding to existing customers and new customers that fit the eligibility for additional funding through the National Dislocated Worker Grant (NDWG). This funding will give participants the ability to stack credentials. Qualifying participants must have training that correlates to the career pathway associated with their previous completed training and career plan. Ms. Flake Johnson motioned to approve the recommendation that recipients of services can receive additional training through March 30, 2023, the end of the grant year. The Board moved into discussion while an active motion was on the floor. After discussions, Ms. Winfrey continued with*



the active motion by Ms. Flake Johnson and seconded by Dr. Price to approve the additional funding for stackable credentials using the NDW grant. The motion was approved unanimously by the Board—no Nays. No abstentions.

- iv. **Industry Partnerships** *DePriest Waddy, Families First & Sonia Wilson-Westmoreland, WSA*
- Mr. Waddy announced that this will be his last meeting as a voting Board director but will continue to volunteer. Mr. Waddy gave an update on community engagement and reported on current OJT/IWT contracts previously approved by the board. He also asked for approval to modify the language for the WEx policy. Per WSA's monitoring by TCSG, the WEx policy must reflect the WEx Agreement. The changes update Participant Eligibility Language (Page 2), Program Criteria (Page 4 & 5), and Work Experience Learning Plan (Page 6 & 7). Ms. Winfrey called for a motion to approve the modifications to the WEx policy. The motion was made by Ms. Horton and seconded by Mr. Hill. The motion was approved unanimously by the Board—no Nays. No abstentions.
- v. **In The Door Operations Update** *Robert Gordon*
- Mr. Gordon came before the Board to give update on One Stop operations.
- vi. **Equus Performance Update** *Sarita Shackelford-Smith & Glenda Allen, Equus Workforce Solutions*
- Sarita Shackelford Smith, Glenda Allen, and Lynn Hamilton came before the Board to give a performance update on Adults/Dislocated Worker and Youth programs.

VIII. Director's Report

- Ms. Winfrey gave final comments to the Board and turned the remaining portion of the meeting over to Vice-Chair, Ms. Riddick.
- Ms. Lancaster-King came before the Board to give an update on staffing changes, programs, and community engagement. She also shared that WSA is partnering with Watershed Management to possibly expand WIOA services to the city of Atlanta residents who have fallen behind on their water bills. WSA also received the inaugural Doug Hooker Award for Excellence in Workforce Equity for implementing human-centered design processes in the intake process.
- Mr. Moore presented to the Board WSA's performance update in the areas of performance, credentialing, and skills gained for Adults/Dislocated Workers and Youth.
- Ms. Lancaster-King discussed the need to update the Local Plan and will schedule time with the new Chair to determine how to solicit the Board's input and changes. Also, to include in the process, a Board retreat.
- Ms. Lancaster-King acknowledged Mr. Colabawala for providing refreshments for the Board meeting.

VII. Comments and Announcements

- Ms. Riddick provided final comments to the Board and thanked staff and Board members who are assuming new roles within the Board as well as outside the Board.

VII. Adjournment

- Ms. Riddick adjourned the WSA Board of Directors meeting at 9:50 AM.