



WorkSource Atlanta
Adult and Dislocated Worker Subcommittee
Meeting Minutes Summary
January 20, 2022
11am

Committee Members

Nancy Flake Johnson, Committee Chair
Dr. Victoria Seals, Atlanta Technical College
Stacey Drane, Bank of America
Barkat Colabawala, Dunkin
DePriest Waddy, Families First
Albenny Price, Atlanta Public School
Carl Hill, Coca-Cola
Diane C. Allen, Georgia Department of Labor
Tim Cairl, Metro Atlanta Chamber

WSA Staff

Amy Lancaster-King, Executive Director/SVP
Sonia Wilson-Westmoreland, Deputy Director, COO
Darrien Moore, Director of Programs and Performance
Tammy Williams, Career Advisor
Ruth Alvarez-Moon, Performance Analyst

Meeting called to order by Nancy Flake-Johnson, Committee Chair at 11:04am. Adult and Dislocated Meeting minutes were approved by committee.

Sonia W. Westmoreland, WSA COO/Deputy Director, and Darrien Moore, Director of Programs and Performance, provided the following updates:

- Steps to Increase Customer Enrollment and Performance Outcomes
 - ✓ Hire additional staff
 - Community Outreach interviews to start January 24th
 - Talent Advisor interviews to start January 31st
 - ✓ Co-location sites
 - First co-location between Westside Works and Equus to start in February 2022
 - ✓ Increase outreach efforts
 - Developing partnerships/enrollment opportunities with Gateway Center and Giving Kitchen
 - ✓ Procure Employment and Training Services

- Pre-proposal conference for Adult/DW service procurement took place on January 7th.
- Proposal is out for bid until January 28th

No Action Items were presented.

Amy Lancaster-King, WSA Executive Director, discussed the importance of attending the committee meetings. In addition, she mentioned that at the next meeting, we will be reviewing the AD/DW Request For Proposals (RFP) to recommend to the full board in March.

Important Dates are the following:

- a. Special Committee Meeting - February 28, 2022
- b. WSA Board Meeting – March 8, 2022
- c. Next Committee Meeting - TBD
- d. WSA Board Meeting – June 9, 2022

Nancy Flake-Johnson, Committee Chair, adjourned the meeting at 11:56am.