



Board Members Present
(Quorum Present)

Chris Ahrenkiel, Selig Enterprises
Diane Allen, Georgia Department of Labor
Charlye Batten-Miller, Jackmont Hospitality
Terri Block, Bank of America
Vonetta Daniels, Grady Health Systems
Nancy A. Flake Johnson, Urban League of Greater Atlanta, Inc.
Patricia Horton, Coaching and Consulting Services, LLC
Mike Kenig, Holder Construction
Amy Lancaster-King, Metro Atlanta Chamber
Joseph Lillyblad, Georgia Power
Dr. Albenny Price, Atlanta Public Schools
Beverly Riddick, UPS
Dr. Victoria Seals, Atlanta Technical College
Mark Templeton, IUOE, Local 926
DePriest Waddy, Families First
Rashida Winfrey, JP Morgan Chase
Brandon Worthey, Georgia Vocational Rehabilitation Agency

Board Members Excused

Randy Beall, Atlanta & North GA Building and Construction Trades Council

Board Members Absent

Rokeya Jones, Microsoft
Kenny Mullins, IBEW, Local 613
Carl Hill, Coca Cola Bottling Company United

I. Call to Order

Patricia Horton, Board Chair

i. The Special Board meeting was called to order by Chair Patricia Horton at 12:00 p.m. Chair Horton opened the meeting by expressing thanks to the Board for taking the time to convene for this special call. She also expressed gratitude for being able to serve as chair and appreciation to the Board directors and WorkSource staff for their participation and support of WorkSource Atlanta and the work.

II. Roll Call

i. Board Clerk (Rachea Brooks) conducted roll call. Board members present and absent are listed above. Quorum was achieved with 17 board directors present.

III. Adoption of the Agenda

Antrell Tyson, Director of Policy and Legislation

i. Mr. Tyson presented the details of the Special Board Meeting agenda to the Board and asked Chair Horton to call for a motion to adopt the agenda. Motion to accept the agenda was made by Board members Joseph Lillyblad and seconded by Amy Lancaster-King. No nays. No abstentions.



IV. Consent Agenda Local Plan Modifications

Antrell Tyson, Director of Policy and Legislation

- i. Mr. Tyson reviewed the Consent Agenda that referenced the Local Plan modifications. A draft was sent to TCSG and TCSG responded with some revisions that needed to be made for the LWDB to be compliant. Those revisions were sent to TCSG in February 2021, but a formal vote was not made. The final revisions were included in the Board packet sent to the Board during the May Board meeting for the Directors to review and be ready to vote on at the June Special Meeting. Revisions included adding Mr. Tyson's name and the name of the state officer; narrative of how the local plan was developed; language to clearly define our service delivery and training model. Need a vote from the Board to accept the final version of the Local Plan as it was included in the previous Board packet. Chair Horton reminded the Board that the requirement for today was to make a motion to accept the revisions to the local plan as they were sent out. Chris Ahrenkiel made a motion to accept the Local Plan modifications and the motion was seconded by Terri Block. The motion carried with no nays or abstentions. The Local Plan modifications were approved by the Board.*

V. Discussion on the Bylaw Amendments

Antrell Tyson, Director of Policy and Legislation

- i. Mr. Tyson brought before the Board two amendments of the bylaws that were tabled at the previous Board meeting for further discussion. The Board was to decide whether these amendments would be voted on or addressed at another meeting in the new program year. The amendments reference adding a comprehensive description of the Board officer's duties and secondly, whether the Board should keep the Secretary and Treasurer positions. Mr. Tyson asked Chair Horton if the Board would move for discussion of the amendments or table the discussion in the interest of time and bring before the Board in the next program year. Chair Horton asked the Board if anyone had questions or comments. Board member Dr. Victoria Seals asked if the position descriptions were in alignment with other local workforce boards or are they open to decisions by each local board. Mr. Tyson stated that the state and all the local boards operate with a Chair and Vice-Chair but if the WSA Board wanted to continue to have the position of Secretary and Treasurer, the Board could decide so. When WSA is monitored, the agency is monitored according to the standing Bylaws and unless these positions are filled, WSA would become noncompliant. Mr. Tyson further stated that the Board is not required to have these positions but if we do, we must fill them with a Board member. Chair Horton brought up another discussion that addressed having a Finance Committee and the chair of that committee would also be a part of the Executive Committee. Board member Nancy Flakes-Johnson asked if we could reflect the Finance Committee and the Board Clerk role in the bylaws and for clarification purposes, on whether there is standard language for the Board chair and vice chair roles and is the Board being asked to approve this language today or that the language will be added. Mr. Tyson responded noting that the language in the WSA bylaws is generic and that we amended the language with verbiage pulled from the ARC bylaws which is more tailored to the role of a WorkSource chair. Board member Amy Lancaster-King asked if we removed these positions from the bylaws, are we precluded from adding them back later because we want to have those positions board filled. Mr. Tyson responded that we could remove the positions and add*



them back later with another amendment to the bylaws. Ms. Lancaster-King further commented that it is important that we don't have those positions in the bylaws at present if we are not going to fill them. Chair Horton also commented that this has been a standing concern that these roles have not been filled. Mr. Tyson also commented on the Board's concerns about removing the role of Finance chair. It is a traditional role for boards but that the WSA Board is not a traditional board. The City of Atlanta is the fiscal agent and maintains the funds for the agency. WSA reports to the Board what is needed and gets approval. The Finance chair does not access an account to pay off debt on behalf of WSA. Board member Nancy Flakes-Johnson asked if the Finance Committee is shown in the bylaws and if the chair is part of the Executive Committee. Mr. Tyson clarified that the committee is not articulated in the bylaws to have a finance committee however the Board chair does have the authority and ability to appoint standing committees. He further stated that it can be a recommendation to amend the bylaws, or it can be part of the next chair's duty to appoint a finance standing committee. Board member Dr. Seals reminded the Board of what was agreed to concerning the committee structure; not having this committee shown in the bylaws so that it doesn't create one more thing to potentially be out of compliance with. Dr. Seals expressed that operationally, it would best to keep this as an action item for the next chair. WSA Interim Director Sonia Wilson-Westmoreland interjected that the Finance committee exists but does not have a chair and no Board members have volunteered. If this committee is listed as a standing committee, at present, WSA would be out of compliance. Meetings previously set were not attended. No one confirmed attendance. Board member Nancy Flakes-Johnson commented that the Board wants to support the agenda to extend the funds where needed but doesn't feel that the Board gets regular financial reports. The Board doesn't want funds to be taken back and stated that she volunteered along with Board member Rashida Winfrey to sit on the Finance Committee encouraging other board members to join. Interim Director Wilson-Westmoreland said that WSA will get with the Board chair Horton and the new chair to create a succession plan. Board chair asked the Board to put forth a motion to approve the by-laws that includes the description of the responsibilities of the Board chair and Vice chair and removing the Secretary and the Treasurer roles. Board member Vonetta Daniels made motion to approve and Board member Dr. Victoria Seals seconded the motion. No nays. No abstentions. Language was approved.

VI. **Chair nominations and election**

Antrell Tyson, Director of Policy and Legislation

- i. Mr. Tyson came before the Board to present the candidates for Chair and Vice Chair. He thanked Chair Horton for serving at the WSA Board chair and gave some instructions to the Board on the elections process; who can sit at the chair; the nominations that were already put forth through the nomination process as well as, the procedures for accepting nominations from the floor and the use of technology for conducting the elections.

There were no nominations for the Board chair during the nominations process prior to the Special Board meeting. The floor was opened for nominations from the floor. Mr. Tyson previewed a screen to the Board showing those who were eligible Board members (representing a Business). Chair Horton nominated Board member Rashida Winfrey and Board member Beverly Riddick to remain as



Board Vice Chair nominee. Ms. Winfrey accepted the nomination for Chair. Chair Horton asked for a motion to vote on Ms. Winfrey as Board Chair. Board members Vonetta Daniels made a motion to vote on Ms. Winfrey as chair and Board member Dr. Albenny Price seconded the motion. WSA staff member Tolton Pace placed before the Board a poll for electronic voting. Board member Beverly Riddick called in her vote. 18 of 19 of the polls voted. Board member Amy Lancaster-King made a motion to submit Beverly Riddick as the candidate for vice chair. Board member Diane Allen seconded the motion. Mr. Pace edited the poll to submit for the Vice Chair candidates. Board member DePriest Waddy moved that the nominations for vice chair be closed, and it was seconded by Ms. Diane Allen. Mr. Pace published the second poll for vice chair. Board member DePriest Waddy had to leave the meeting and congratulated those who accepted the nominations and were voted in as the new chair and vice-chair. All Board of Directors congratulated the new officers.

VII. Comments /Adjournment

Final comments were made by Board member Rashida Winfrey. Chair Horton made herself available to Ms. Winfrey for follow-up to help her transition into the roll. They both agreed to meet with WSA staff to discuss the upcoming August board meeting and possible agenda items sometimes in July as well as a Board retreat. Meeting was adjourned.