



*Unapproved*  
**WorkSource Atlanta**  
**Local Workforce Development Board**  
**Meeting Minutes**  
**Thursday, November 19, 2020**

**Board Members Present**  
**(Quorum Present)**

Diane Allen, Georgia Department of Labor  
Charlye Batten-Miller, Jackmont Hospitality  
Patricia Horton, Coaching and Consulting Services, LLC  
Nancy A. Flake Johnson, Urban League of Greater Atlanta, Inc.  
Rokeya Jones, Microsoft  
Mike Kenig, Holder Construction  
Amy Lancaster-King, Metro Atlanta Chamber  
Joseph Lillyblad, Georgia Power  
Kenny Mullins, IBEW, Local 613  
Dr. Albenny Price, Atlanta Public Schools  
Beverly Riddick, UPS  
Mark Templeton, IUOE, Local 926

**Board Members Absent**

Chris Ahrenkiel, Selig Enterprises  
Randy Beall, Atlanta & North GA Building and Construction Trades Council  
Terri Block, Bank of America  
Dave Cole, IBM  
Mary Parker, All N One Security Systems  
Dr. Victoria Seals, Atlanta Technical College  
Rashida Winfrey, Mosaic Advisors

**WSA Staff**

Katerina Taylor, Executive Director  
Ruth Alvarez-Moon, WIOA Performance Analyst  
Ralph Dickerson, IT Specialist  
LaSharn Harris, Finance Coordinator  
Tammy Lipsey, Sr. Manager of Performance and Operations  
Tolton Pace, Sr. Manager of Community Engagement  
Marcos Pope, Director of Finance  
Antrell Tyson, Director of Policy and Legislation  
Tammy Williams, Career Specialist  
Sonia Wilson-Westmoreland, Director of Operations

**Service Providers**

Roscell Hall, One-Stop Manager, In the Door  
Courtney Holmes, Quality Assurance Manager, Equus

I. **Call to Order**

- i. The meeting was called to order by Board Chair Patricia Horton at 11:08 a.m.

II. **Roll Call**

- i. Chair Horton conducted roll call. Board members present and absent are listed above.

III. **Adoption of the Agenda**

- i. A motion was made by Board Member Dr. Albenny Price to approve the adoption of the agenda and seconded by Board Member Amy Lancaster-King. The motion to adopt the agenda was approved unanimously by voice vote.

IV. **Approval of September Minutes**

- i. A motion was made by Board Member Joseph Lilyblad to approve the September Board Meeting minutes and seconded by Board Member Dr. Albenny Price. The motion to adopt the September Board Meeting minutes was approved unanimously by voice vote.

V. **Approval of October Minutes**

- i. A motion was made by Board Member Dr. Albenny Price to approve the October Board Meeting minutes and seconded by Board Member Beverly Riddick. The motion to adopt the October Board Meeting minutes was approved unanimously by voice vote.

VI. **Welcome Remarks**

- i. Executive Director Katerina Taylor welcomed Board members, staff, and visitors and acknowledged this meeting as the last for the Board in 2020.

VII. **WSA Presentations/Discussions**

***Systems Change for Economic Development:*** Board Chair Patricia Horton & Staff Member Tolton Pace shared highlights from the recent Data & Disparities workshop; the workshop which was presented to local workforce staff across the metro region, and separately to key WSA staff, will be presented in detail to the WSA Board in the coming months.

***DW NEG Grant:*** Staff member Sonia Wilson-Westmoreland shared that we have three customers that are enrolled and WEx placement is pending, with a fourth customer having obtained a full-time job prior to ever beginning a WEx assignment.

***Finance Update:*** Staff Member Marcos Pope shared that his team completed the financial monitoring for Equus and In The Door – no findings for either provider; suggestions offered for both providers. Marcos further shared that his team will likely conduct regular/quarterly desk reviews due to COVID and the size of files.

***Invest Atlanta Integration:*** Executive Director Katerina Taylor shared that Invest Atlanta's Board is meeting today to vote on the integration; Additional updates:

- i. Conversations continue, re: WSA move to Invest Atlanta with respect to equipment, mobile unit, etc.
- ii. Integration period/date has been moved back until 2<sup>nd</sup> quarter 2021 (April & beyond); Katerina is working with a transition team to make this happen; Eloisa & Katerina are drafting a letter to share with staff, re: timetable push back

## VIII. Reports

**Equus Workforce Solutions (Formerly ResCare) Performance Update:** Courtney Holmes shared that virtual services continue to be provided to customers. ITA updates were shared – approved number of ITAs issued and corresponding dollar amounts for each training provider. Updates on Youth Services were shared with highlights detailed regarding intensive job services for youth as well as Microsoft certification attainment. Courtney shared that we are #1 in the state for enrollments during 1<sup>st</sup> quarter of 2020. Lastly, two customer success stories were shared.

**In The Door (One-Stop Operator) Update:** Roscell Hall shared upcoming hiring events that are being planned, including one for Coca-Cola and another for Hertz. Virtual resume' assistance has increased during COVID, in addition to receiving an increase in assistance requests from veterans. Katerina acknowledged In The Door bringing a new Navigator on board.

## VIII. Closing Remarks

- i. Executive Director Katerina Taylor provided the Board with a heads up on what will need to be voted on in 2021 based on updates in the SCEM process:
  1. Income guidelines – new ones forthcoming once we talk with TCSG
  2. ITA payments – move to a 70/30 structure like other local workforce areas have agreed upon
  3. Returning jobseekers wait period after training – create a policy that helps customers do more laddering/credential stacking
  4. Address customers changing training providers based on interest, lifestyle, credential, etc.
- ii. Board Member Mark Templeton commented – long-time coming for SCEM alignment process; thanked WSA for our work on this.
- iii. Board Chair Patricia Horton suggested maybe having a presentation for the Board on the new streamlined ATL Works/SCEM process; shared that there's an opportunity for the Board to offer suggestions and agenda items, re: leveraging of other funds (aside from WIOA) to help us do more
  1. Executive Director Katerina Taylor affirmed – suggested perhaps a memo to Invest Atlanta or City Council to earmark dollars for WSA to do things outside of WIOA dollars.

## Adjournment

Board Chair Patricia Horton acknowledged the staff and adjourned the meeting at 11:54 a.m.