



Current COVID-19 Relief WEx Opportunities

COVID-19 Call Center Agent	Responds to incoming inquiries and conduct research to stay up-to-date on the most current COVID-19 resources, regulations and services available to the community. Must be able to work well under pressure.
Guest Services Agent for COVID-19 Response	Provides program support services, welcome guests, provide attentive customer service and work with staff to create a supportive community for residents. Will also conduct temperature screens, complete COVID-19 Questionnaires and manage phone calls.
COVID-19 Contact Tracer	Quickly locates and talks with members of the community who have tested positive for the COVID-19 virus, providing instructions on how to properly isolate themselves. The Contact Tracer attempts to identify those who may have been infected through exposure to the patient in order to prevent further transmission of the COVID-19 virus.
COVID-19 Custodian	Responsible for maintaining a clean, sanitary, comfortable and tidy environment for facility. Ensures all office, rooms and common areas are cared for and inspected according to standards including COVID-19 cleaning protocols.
COVID-19 PPE Asset Management Specialist/PPE Inventory Clerk	Supports the company with COVID-19 preparedness and mitigation efforts by maintaining records of personal protective equipment (PPE) and related supplies in inventory.
COVID-19 Temperature Screener & Social Distancing Monitor	Responsible for screening patients, staff and visitors specifically for COVID-19 symptoms, as a means of preventing of spread of the virus within the agency. The Screener/Monitor also ensures that everyone is practicing proper social distancing.
COVID-19 Workplace Sanitation Specialist	Creates a safe and clean environment for staff and visitors by disinfecting surfaces to reduce opportunities to transmit the COVID-19 virus.
Food Services Assistant for COVID-19 Response	Assists with the preparation of food, delivering food, cleaning work areas, equipment, utensils, with meal set up and service; as well as collection of garbage/trash.