Dear Job Seekers/Dislocated Worker:

We at WorkSource Atlanta would like to ensure that we continue to provide services during the Covid-19 State of Emergency and Executive Order by Mayor Lance Bottoms to stay home. We are currently working with our partners to maintain the best level of services during this period of isolation. WorkSource Atlanta is making all in-agency services virtually available to you:

1. **Our One-Stop Operator** is available to assist with job search assistance, resume assistance and interview tips. Contact our One-Stop Manager, Mr. Roscell Hall by email: rohall@atlantaga.gov or by phone. Should you need bilingual services WorkSource Atlanta is able to provide that assistance.

2. **If you have questions** about the *Workforce Innovation Opportunity Act (WIOA)* you can call our main number 404-546-3000. Our Talent Development Specialist will be available to assist with obtaining possible training through one of our Eligible Training Providers and one-on-one job search. You will also be provided a seamless process to complete your WIOA application, TABE testing, labor marketing research, and a variety of virtual workshops for those who qualify. To get started you can access this information at [www.atlworks.org](http://www.atlworks.org) and choose City of Atlanta or call the number above between 9:00am and 5:00pm.

3. **Should you need affordable internet access** you can sign up below for Comcast broadband program also known as Internet Essentials. You will receive 60 days of complimentary services; after 60 days the service will be $9.95 a month. There is no contract or credit checks, you will not be charge for shipping cost of the modem. To qualify customers must be eligible for public assistance. Apply here: [Comcast Internet Essentials WorkSourceAtl](#)

4. **United Way 211** is available for additional resources [http://211online.unitedwayatlanta.org/](http://211online.unitedwayatlanta.org/)

We are currently working on more innovative resources to serve you remotely throughout the duration of this state of emergency. Please visit our website for important updates while we work to deliver our services to you. [www.worksourceatlanta.org](http://www.worksourceatlanta.org)

We thank you for your patience and encourage you to practice social distancing and follow Stay at Home orders.

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Katerina Taylor, Executive Director  
WorkSource Atlanta
WorkSource Atlanta’s education and training programs are designed to offer Atlanta residents – both youth and adults – an opportunity to advance their education, enhance their training skills, and improve their quality of life. The staff at WorkSource Atlanta will assist with your job and career search, while offering the best-in-class education and training services at no cost.

Through WorkSource Atlanta, city of Atlanta residents who are seeking work or who have been laid off from their jobs may be eligible to receive Workforce Innovation and Opportunity Act (WIOA) funding to pay for training in high-demand careers. These education and training services are designed to improve participation in the workforce and lead to higher earnings for individuals who successfully complete the program. Education and training services are available for a period of two years or less and are provided through the training providers on the Georgia Work Ready Online Participation Portal’s eligible provider list (EPL), available online at https://www.worksourcegaportal.com/.

<table>
<thead>
<tr>
<th>Customer Type</th>
<th>Customer Profile</th>
<th>Services Available</th>
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<tbody>
<tr>
<td>Adult Worker</td>
<td>To be eligible for WIOA Adult funding, an individual must be:</td>
<td>Training, Work-Experience</td>
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<td></td>
<td>• 18 years of age or older</td>
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<td></td>
<td>• U.S. citizen or noncitizen authorized to work in the U.S.</td>
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<td></td>
<td>• Meet low-income requirements</td>
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<td></td>
<td>• Meet Military Selective Service registration requirements, if applicable</td>
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<tr>
<td></td>
<td>• A City of Atlanta resident</td>
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</tbody>
</table>

| Dislocated Worker | To be eligible for WIOA Dislocated Worker funding, an individual must be:        | Training, Work-Experience|
|                  | • 18 years of age or older;                                                      |                          |
|                  | • U.S. citizen or noncitizen authorized to work in the U.S.; AND                  |                          |
|                  | • Meet Military Selective Service registration requirements, if applicable.      |                          |
|                  | • Adult and Eligibility                                                          |                          |
|                  | • City of Atlanta resident or, if not a City of Atlanta resident, laid-off       |                          |
|                  | • from a business within the City of Atlanta.                                    |                          |
|                  | Additionally, a Dislocated Worker must be or have been:                         |                          |
|                  | • Terminated or laid off or has received a notice of termination or layoff        |                          |
|                  | • from employment.                                                               |                          |
|                  | • Is eligible for, or has exhausted, entitlement to unemployment compensation.   |                          |
|                  | • Employed for a duration sufficient to demonstrate attachment to the workforce  |                          |
|                  | • but is not eligible for unemployment compensation due to insufficient earnings |                          |
|                  | • or having performed services for an employer not                              |                          |
covered under a State unemployment compensation law and is unlikely to return to a previous industry or occupation.

- Terminated or laid off or received notification of termination or layoff from employment as a result of a permanent closure or substantial layoff.
- Employed at a facility, where the employer has made the general announcement that the facility will close within 180 days.
- Self-employed but is unemployed because of general economic conditions in the community or because of a natural disaster.
- Displaced homemaker who is no longer supported by another family member; is the spouse of an active duty member of the Armed Forces who has experienced a loss of employment due to base relocation; is the spouse of an active duty member of the Armed Forces.
- Subject to any stage of the criminal justice process, and for whom services under this Act may be beneficial; or who requires assistance in overcoming artificial barriers to employment resulting from a record of arrest or conviction.
- A veteran as defined by Section 101 of Title 38, United States Code; or any veteran who applies for participation within 48 months after the discharge or release from active military, naval, or air service.

### Youth Out of School

**To be eligible for WIOA Youth Out of School funding, an individual must be:**

- Be 16-24
- Not be attending any school; and
- Meet one or more of the employment barriers listed below:
  - Dropped out of high school;
  - Within the age of compulsory attendance but has not attended for at least the most recent complete school year calendar quarter; Holds a secondary school diploma, or recognized equivalent, and is low-income and either basic skills deficient or an English language learner;
  - Justice system involved;
  - Homeless or a runaway; In foster care, or aged out of foster care, or has attained 16 years of age and left foster care for kinship guardianship or adoption;
  - Eligible for assistance under the Social Security Act, or in an out-of-home placement; Pregnant or parenting; Disabled; or,
  - Is low income and requires additional assistance to enter or complete an educational program or to secure and hold employment.

### Youth In School

**To be eligible for WIOA Youth In-School funding, an individual must be:**

- Training
- Work-Experience
- Be 14-21 years of age
- Be Attending school
- Meet low income requirements and meet one of the following employment barriers:
  - Basic Skills deficient (testing in math, reading and writing at a grade level or below)
  - English language learner; Justice system involved; Homeless or a runaway;
  - In foster care, or aged out of foster care, or has attained 16 years of age and left foster care for kinship guardianship or adoption;
  - Eligible for assistance under the Social Security Act, or in an out-of-home placement;
  - Pregnant or parenting; Disabled; or,
  - Requires additional assistance to enter or complete an educational program or to secure and hold employment.
COVID 19 Pandemic Response

WORKSOURCE ATLANTA
City of Atlanta’s Premiere Workforce Development Agency

Our One-Stop Partners

AARP Foundation
Provides employment assistance through the Senior Community Service Employment Program
Contact: Tamika Conde | 678-919-8293
Email: tconde@aarp.org

Atlanta Public Schools
Provides assistance with Adult Education and Literacy
Website: www.atlan taspubl icschoo ls.us
Contact: Albern y Price | 404-802-3560 |
Email: ap ric e@atlantas publ icso chs. us

Atlanta Technical College
Provides Career & Training Education (CTE) and Adult Education & Literacy
Contact: Michelle Jackson | 404-225-5050
Email: mjackson@atlantatech.edu
Contact: Mattie Goss | 404-225-4446
Email: mgoss@atlantatech.edu

Fulton-Atlanta Community Action Authority
Provides assistance to low-income individuals and families in Atlanta and Fulton County
Contact: Waymond Davis, Jr. | 404-525-0682
Email: wwaymond@dcaaga.org

Georgia Vocational Rehabilitation
Provides assistance to jobseekers with disabilities
Website: www.gvs.ga.gov
Contact: Barbara Barrett | 404-947-1787
Email: barbara.barrett@gvs.ga.gov

Job Corps
Provides residential education and job training for young adults ages 16-24
Website: www.jbcorps.org
Contact: Joyce Brown | 404-599-3742
Email: brown.joyce@jbcorps.org
Contact: Altonia Anderson | 404-599-3741
Email: anderson.altonia@jbcorps.org

One Stop Operator Services

One-Stop/Navigator Services include:
- Computer assistance with Pre-Application assistance
- Document uploads to computer
- Job Search and Resume distribution
- Job Interview Tips
- Resume Assistance
- Virtual Job Search
- Referrals to One-Stop Partner Services
- Free Online Learning Account

Contact our One Stop Manager, Roscell Hall by email: rohall@atlantaga.gov

Talent Development Specialist Assistance

Talent Development Specialists Assistance include:
- Labor Market Research
- One-on-One Job Search
- TABE Testing
- Training/Certifications (Online Training Available)
- Virtual WIOA Application and other Workshops
- Onsite and Virtual Training Programs

Contact our Service Navigator at 404-546-3000

We will provide a seamless process to complete your WIOA application, TABE Testing, and a variety of virtual workshops for those who qualify. For more information visit WWW.ATLWORKS.ORG and choose City of Atlanta as your preference.

Keisha Lance Bottoms, Mayor of Atlanta
Katerina “Kat” Taylor, Executive Director

WorkSource Atlanta
818 Pollard Boulevard, SW, Atlanta, GA 30315
404-546-3000 | TTY/TDD: 1-800-255-0135 or Mobile Device Dial: 711
www.worksourceatlanta.org | facebook.com/worksourceatl | twitter.com/worksourcesa

WorkSource Atlanta is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.