



Approved as amended

**WorkSource Atlanta
Local Workforce Development Board
Regular Quarterly Meeting
Friday, September 21, 2018
9:00 AM – 3:30 PM
Zoo Atlanta/Conservation ARC Building
800 Cherokee Avenue, SE, Atlanta, GA 30315**

MEETING MINUTES

Board Members Present:
(Quorum Present)

Terri Block, Bank of America
Dave Cole, IBM
Justin Haight, Georgia Building Trades Academy
Patricia Horton, Georgia Hospital Association
Lolita Browning Jackson, Comcast
Nancy Flake Johnson, Urban League of Greater Atlanta
Cinda Herndon-King, United Way of Greater Atlanta
Eloisa Klementich, Invest Atlanta
Amy Lancaster, Metro Chamber
Albenny Price, Atlanta Public Schools
Aimee Williams, Georgia Vocational Rehabilitation Agency
Rashida Winfrey, Mosaic Advisors

Board Members Absent:

Rene Diaz, Diaz Wholesale Foods
Lee Wade Hunter, Georgia Department of Labor
Mike Kenig, Holder Construction
Kenny Mullins, IBEW
Louis Partain, IUPAT
Cory Ruth, Mergence Global
Victoria Seals, Atlanta Technical College
Janelle Williams, Annie E. Casey Foundation

Guest:

Sarah Griffin, Annie E. Casey Foundation Consultant

WSA Staff:

Kimberlyn Daniel, Interim Executive Director
Phyllis Bryant, Executive Assistant to the Executive Director
Buffy Gray, Interim Finance Director
Marc Hannon-White, Business Services Manager
Audrey Lawrence, Director of Operations

Call to order

The meeting was called to order.

Presiding Officer

Due to the expiration of the Board term of the previous Chair Michael Romesburg and the resignation of Vice Chair Yendelela Holston, Board Treasurer Nancy Flake Johnson presided over the meeting.

Approval of the Agenda

A motion was made to approve the agenda and the motion was seconded. All present voted to approve the agenda, with none opposed and no abstentions.

Approval of February 21, 2018 Meeting Minutes

The Board reviewed the minutes from the February 21, 2018 meeting; a motion was made to approve the minutes and the motion was seconded. All present voted to approve the minutes, with none opposed and no abstentions.

Action Item:

Ratification of Previous Actions by the Board

Interim Executive Director Kimberlyn Daniel explained that the WSA Board operated from August 2016 to July 2018 with regular meetings but was not in compliance due to a lapse in Board re-appointments and new appointments by the previous CLEO. Mayor Bottoms, in her capacity as the current CLEO, made the necessary re-appointments and new appointments bringing the Board into compliance. As a result, the Technical College System of Georgia, Office of Workforce Development (“OWD”) certified the Board in July. Per OWD, the certified Board needs to ratify all votes taken during the period from August 2016 to July 2018. Minutes from previous Board meetings during this period establish that quorums were present for all votes taken.

There was a call for a vote. A motion was made to approve votes taken and recorded by the Board from the period of August 2016 to July 2018 and the motion was seconded. All present voted to approve the votes, with none opposed and no abstentions.

Discussion:

Board Appointments

The Executive Director stated that new Board Officers are needed, and she will work with the Board to identify new appointees. Board members requested information on the responsibilities for those roles, and for information on the Board Committees. There are currently two committees, the Finance and Accountability Committee and the Executive Committee. The Executive Director noted that the Board might consider establishing a Youth Committee because of WIOA’s focus on opportunity youth and because of interest at the state level.

Adjournment: The meeting was adjourned.