



WorkSource Atlanta
Meeting of the Executive Committee
Thursday, July 26, 2018
5:30 PM – 6:00 PM (time as publicly advertised)
818 Pollard Blvd., SW, Room 200, Atlanta, GA 30316

MEETING MINUTES

- Members Present:** Michael Romesburg, CVS Health (Chair)
(Quorum Present) Yendelela N. Holston, AT&T
Nancy Flake Johnson, Urban League of Greater Atlanta
Michael Maze, Atlanta Public Schools
- Non-Committee Board Members Present:** Priscilla Carter, Invest Atlanta
Eloisa Klementich, Invest Atlanta (via phone)
- WSA Staff:** Kimberlyn Daniel, Interim Executive Director
Audrey Lawrence, Director of Operations
Meisha White, Finance Director
Kristina Garcia-Buñuel, Legislative Analyst and Board Liaison
- City of Atlanta Staff:** Jeremie Petersen, Finance
- Call to Order:** Chair Romesburg called the meeting to order at 5:50 pm.
- Roll Call:** Roll call was taken. Attendance is listed above.
- Adoption of the Agenda:** A motion was made by Chair Mike Romesburg and seconded by Vice-Chair Yendelela Holston to adopt the agenda. The motion was approved unanimously by voice vote (Yeas - Romesburg, Holston, Johnson, Maze).
- Approval of June 29, 2018 Meeting Minutes:** Vice-Chair Holston questioned the recorded start time of the meeting. The call to order was recorded as 11:47 am. The Vice-Chair made a motion to approve the minutes contingent upon verification of the time at which the meeting started. Committee Member Nancy Flake Johnson seconded the motion. The minutes were adopted contingent upon verification of the meeting start time

by a unanimous voice vote (Yeas - Romesburg, Holston, Johnson, Maze). *(Staff subsequently checked notes. Start time was 11:07 am)*

Approval of July 11, 2018 Meeting Minutes:

Vice-Chair Holston made a motion to approve the minutes as presented. Committee Member Michael Maze seconded the motion. The minutes were approved unanimously by voice vote (Yeas - Romesburg, Holston, Johnson, Maze).

Action Item:

WorkSource Atlanta Strategic Planning Document

The document was presented to the Committee by the Interim Executive Director Kimberlyn Daniel and Director of Operations Audrey Lawrence. The document set forth the agency's plan for use of PY16 recaptured funds in the amount of \$750,000.00 (see attached).

Committee members wanted staff to obtain feedback from the Technical College System of Georgia, Office of Workforce Development ("OWD") on the plan's direction.

Vice-Chair Holston made a motion to approve the planning document absent contrary feedback from OWD and to send the plan to Mayor Keisha Lance Bottoms and her Chief of Staff Marva Lewis. The motion was seconded by Committee Member Johnson. The motion was approved by all members (Yeas – Romesburg, Johnson, Maze, Holston).

Committee members expressed their desire to increase the request amount to \$1 million.

Being on the prevailing side, Vice-Chair Holston made a motion to reconsider, which was seconded by Committee Member Maze. The motion to reconsider was approved by all members (Yeas – Romesburg, Johnson, Maze, Holston).

Vice-Chair Holston made a motion to amend to attach page 3 of the truncated PY18 budget to the planning document, to increase the requested amount to \$1 million absent any contrary guidance from the Technical College System of Georgia, and to send the plan to Mayor Keisha Lance Bottoms and her Chief of Staff Marva Lewis. The motion to amend was seconded by Committee Member Johnson. The motion was approved by all members (Yeas – Romesburg, Johnson, Maze, Holston).

Next, a motion to approve as amended was made by Committee Member Johnson and seconded by Committee Member Maze. The

motion to approve as amended was unanimous (Yeas – Romesburg, Johnson, Maze, Holston).

Action Item:

WIOA PY18/FY19 Budget

Finance Director Meisha White and City of Atlanta Finance Department staff person Jeremie Petersen presented the budget (see attached).

A budget template was provided by the Technical College System of Georgia, Office of Workforce Development for use by WorkSource Atlanta's finance staff.

Board Member Johnson made a motion to approve the budget as presented, acknowledging that amendments to the budget may come at a later date. Chair Romesburg seconded the motion, which was approved by all members present (Yeas – Romesburg, Johnson, Maze / Absent – Holston).

Adjournment:

Chair Romesburg adjourned the meeting at 7:09 pm.

Note: Actions of the Executive Committee shall be the actions of the board unless rejected by the board at its next meeting (per Article VIII, Section 8.2, Atlanta Workforce Development Agency Board Bylaws_2018.07.29).